Buffalo and Erie County Public Library
Annual Report For Public And Association Libraries - 2017

1. GENERAL LIBRARY INFORMATION

Please note: Bibliostat Collect is best viewed using Internet Explorer 6.0 or higher or Firefox 1.5 or higher. When using Internet Explorer 10 or higher, Compatibility View needs to be enabled (this can be found under the Tools menu).

Please note: No version of the Google Chrome browser can be used to access Collect at this time. Use of this browser can result in data loss even if the report is locked. The Microsoft Edge browser cannot be used.

Report all information in Part 1 as of December 31, 2017, except for questions related to the current library director/manager (questions 1.36 through 1.41).

1.1	Library ID Number	0800000000
1.2	Library Name	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Buffalo *
1.6	Beginning Fiscal Reporting Year	01/01/2017
1.7	Ending Fiscal Reporting Year	12/31/2017
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning Local Fiscal Year	01/01/2017
1.12	Ending Local Fiscal Year	12/31/2017
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	1 LAFAYETTE SQUARE
1.15	City	BUFFALO
1.16	Zip Code	14203
1.17	Mailing Address	1 LAFAYETTE SQUARE
1.18	City	BUFFALO
1.19	Zip Code	14203

1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(716) 858-8900
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(716) 858-6544
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	jakubowskim@buffalolib.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	http://www.buffalolib.org/
1.24	Population Chartered to Serve (per 2010 Census)	919,040
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	County
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter	08/31/1953
1.30	Date the library was last registered	12/08/1953
1.31	Federal Employer Identification Number	166032029
1.32	County	ERIE
1.33	School District	Buffalo
1.34	Town/City	Buffalo
1.35	Library System	Buffalo & Erie County Public Library

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	N/A
1.36b	President/CEO Phone Number	N/A
1.36c	President/CEO Email	N/A

NOTE: For questions 1.37 through 1.45, report all information for the current library director/manager.

| 1.37 | Title of Library Director/ Manager (select one): | Mrs. |
| 1.38 | | Mary Jean |

	First Name of Library Director/Manager	
1.39	Last Name of Library Director/Manager	Jakubowski
1.40	NYS Public Librarian Certification Number	15501
1.41	What is the highest education level of the library manager/director?	Master's Degree
1.42	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y
1.43	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.44	E-mail Address of the Director/Manager	jakubowskim@buffalolib.org
1.45	Fax Number of the Director/Manager	(716) 858-6544
1.46	Is the library a member of the New York State and Local Retirement System?	Y
1.47	Does the library charge fees for library cards to people residing outside the system's service area?	Y
1.48	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2017? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.49.	N
1.	Name of municipality or district holding the public vote	N/A
2.	Indicate the type of municipality or district holding the public vote	N/A
3.	Date the vote was held (mm/dd/2017)	N/A
4.	Was the vote successful? Y/N	N/A
5.	What type of public vote was it?	N/A
6a.		N/A

Most recent prior year approved appropriation from a public vote:

6b.   Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:   N/A

6c.   Total proposed appropriation (sum of 6a and 6b):   N/A

This question should only be answered if "No" was answered in Q1.48 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.49   Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2017) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.50.   N

1.   Name of municipality or district holding the public vote   N/A

2.   Indicate the type of municipality or district holding the public vote

3.   Date the last successful vote was held (mm/dd/yyyy)   N/A

4.   What type of public vote was it?

5.   What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?   N/A

1.50   Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.51.   N

1.   Name of contracting municipality or district   N/A

2.   Is this a written contractual agreement?   N/A

3.   Population of the geographic area served by this contract   N/A

4.   Dollar amount of contract   N/A

5.   Enter the appropriate code for range of services provided (select one):   N/A

1.51   For the reporting year, has the   Y
       library experienced any unusual
       circumstance(s) that affected the
       statistics reported (e.g., natural
       disaster, fire, closed for
       renovations, massive weeding of
       collection, etc.)? If yes, please
       annotate explaining the
       circumstance(s) and the impact on
       the library using the Note; if no,
       please go to Part 2, Library
       Collection.

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section. This section of the survey (2.1-2.22) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	162,893
2.2	Adult Non-fiction Books	1,198,539
2.3	Total Adult Books (Total questions 2.1 & 2.2)	1,361,432
2.4	Children's Fiction Books	75,363
2.5	Children's Non-fiction Books	35,040
2.6	Total Children's Books (Total questions 2.4 & 2.5)	110,403
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	1,471,835

Other Print Materials

2.8	Total Uncataloged Books	93,099
2.9	Total Print Serials	424,102
2.10	All Other Print Materials	910,295
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1,427,496

| 2.12 | Total Print Materials (Total questions 2.7 and 2.11) | 2,899,331 |

ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	55,749
2.14	Local Electronic Collections	48
2.15	NOVELNY Electronic Collections	16
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	64
2.17	Audio - Downloadable Units	10,843
2.18	Video - Downloadable Units	100
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	1,049
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	67,805

Non-Electronic Materials

2.21	Audio - Physical Units	107,678
2.22	Video - Physical Units	88,568
2.23	Other Non-Electronic Materials (includes films, slides, etc.)	14,807
2.24	Total Other Materials Holdings (Total questions 2.21 through 2.23)	211,053
2.25	**GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.20 and 2.24)	3,178,189

CURRENT SERIAL SUBSCRIPTIONS

| 2.26 | Current Print Serial Subscriptions | 850 |

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.27	Cataloged Books	28,157
2.28	All Other Print Materials	10,027
2.29	Electronic Materials	12,976
2.30	All Other Materials	19,988
2.31	Total Additions (Total questions 2.27 through 2.30)	71,148

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.28 as of the end of the <u>fiscal</u> year reported in Part 1; report information on questions 3.29 through 3.80 for the 2017 <u>calendar</u> year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	861,581
3.2	Registered resident borrowers	67,856
3.3	Registered non-resident borrowers	217

Please report information on WRITTEN POLICIES as of 12/31/17.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y
3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y
3.9	Does the library have a board-approved whistle blower policy?	Y

Please report information on ACCESSIBILITY as of 12/31/17.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.10	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.11	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y
3.12	Does the library have large print books?	Y
3.13	Does the library have assistive technology for the blind and visually impaired?	Y

3.14 - If so, what do you have?

screen reader, such as JAWS or Windoweyes	Yes
refreshable Braille keyboard	No
screen magnification software, such as Zoomtext	Yes
electronic scanning and reading software, such as OpenBook	No

3.15   Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?   N

Please report information on LIBRARY SPONSORED PROGRAMS as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.16	Adult Program Sessions	730
3.17	Young Adult Program Sessions	142
3.18	Children's Program Sessions	880
3.19	All Other Program Sessions	906
3.20	Total Number of Program Sessions (Total questions 3.16 through 3.19)	2,658
3.21	One-on-One Program Sessions	1,171
3.22	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.23	Adult Program Attendance	12,855
3.24	Young Adult Program Attendance	2,268
3.25	Children's Program Attendance	15,545
3.26	All Other Program Attendance	32,902
3.27	Total Program Attendance (Total questions 3.23 through 3.26)	63,570
3.28	One-on-One Program Attendance	1,251

Please report information on SUMMER READING PROGRAMS for the 2017 calendar year.

SUMMER READING PROGRAM

3.29 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2017 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Program(s) for Adults	Yes
d.	Summer Reading at New York Libraries name and/or logo used	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes
f.	N/A	No
3.30	Library outlets offering a summer reading program	10
3.31	Children registered for the library's summer reading program	987
3.32	Young adults registered for the library's summer reading program	86
3.33	Adults registered for the library's summer reading program	79
3.34	Total number registered for the library's summer reading program (total 3.31 + 3.32 + 3.33)	1,152
3.35	Children's program sessions - Summer 2017	305
3.36	Young adult program sessions - Summer 2017	11
3.37	Adult program sessions - Summer 2017	4
3.38	Total program sessions - Summer 2017 (total 3.35 + 3.36 + 3.37)	320
3.39	Children's program attendance - Summer 2017	5,686
3.40	Young adult program attendance - Summer 2017	550
3.41	Adult program attendance - Summer 2017	107
3.42	Total program attendance - Summer 2017 (total 3.39 + 3.40 + 3.41)	6,343
COLLABORATORS		
3.43	Public school district(s) and/or BOCES	0
3.44	Non-public school(s)	1
3.45	Childcare center(s)	4
3.46	Summer camp(s)	3
3.47	Municipality/Municipalities	0
3.48	Literacy provider(s)	0
3.49		10

Other (describe using the State note)

3.50   Total Collaborators (total 3.43 through 3.49)   18

Please report information on EARLY LITERACY PROGRAMS for the 2017 calendar year.

EARLY LITERACY PROGRAMS

3.51   Did the library offer early literacy programs? (Enter Y for Yes, N for No)   Y

3.52 - Indicate types of programs offered (check all that apply)

a.   Focus on birth - school entry (kindergarten)   Yes
b.   Focus on parents & caregivers   Yes
c.   Combined audience   Yes
d.   N/A   No

3.53 - Number of sessions

a.   Focus on birth - school entry (kindergarten)   266
b.   Focus on parents & caregivers   6
c.   Combined audience   32
d.   N/A   0

3.54   Total Sessions   304

3.55 - Attendance at sessions

a.   Focus on birth - school entry (kindergarten)   4,477
b.   Focus on parents & caregivers   56
c.   Combined audience   591
d.   N/A   0

3.56   Total Attendance   5,124

3.57 - Collaborators (check all that apply):

a.   Childcare center(s)   Yes
b.   Public School District(s) and/or BOCES   No
c.   Non-Public School(s)   No
d.   Health care providers/agencies   Yes
e.   Other (describe using the State note)   Yes

Please report information on ADULT LITERACY for the 2017 calendar year.

ADULT LITERACY

3.58   Did the library offer adult literacy programs?   Yes

3.59	Total group program sessions	207
3.60	Total one-on-one program sessions	485
3.61	Total group program attendance	1,508
3.62	Total one-on-one program attendance	485

3.63 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	Yes

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2017 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.64	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.65	Children's program sessions	0
3.66	Young adult program sessions	1
3.67	Adult program sessions	193
3.68	Total program sessions (total 3.65 + 3.66 + 3.67)	194
3.69	One-on-one program sessions	231
3.70	Children's program attendance	0
3.71	Young adult program attendance	17
3.72	Adult program attendance	1,488
3.73	Total program attendance (total 3.70 + 3.71 + 3.72)	1,505
3.74	One-on-one program attendance	231

3.75 - Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No
d.	Other (describe using the Note)	Yes

Please report information on DIGITAL LITERACY for the 2017 calendar year.

DIGITAL LITERACY

| 3.76 | Did the library offer digital literacy programs? | Y |

3.77	Total group program sessions	52
3.78	Total one-on-one program sessions	455
3.79	Total group program attendance	300
3.80	Total one-on-one program attendance	535

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is <u>not</u> considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	421,779
4.2	Adult Non-fiction Books	284,153
4.3	Total Adult Books (Total questions 4.1 & 4.2)	705,932
4.4	Children's Fiction Books	260,711
4.5	Children's Non-fiction Books	60,163
4.6	Total Children's Books (Total questions 4.4 & 4.5)	320,874
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	1,026,806

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	1,085,057
4.9	Circulation of Children's Other Materials	174,120
4.10	Total Circulation of Other Materials (Total questions 4.8, 4.9)	1,259,177
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	2,285,983

ELECTRONIC USE

4.12	Use of Electronic Material	618,619
4.13	Successful Retrieval of Electronic Information	508,362
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	1,126,981
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	2,904,602
4.16	Total Collection Use (Total questions 4.13 & 4.15)	3,412,964
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	494,994

REFERENCE TRANSACTIONS

| 4.18 | Total Reference Transactions | 132,231 |
| 4.19 | | Y |

Does the library offer virtual
reference?

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)
4.20   TOTAL MATERIALS RECEIVED 4,701
INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)
4.21   TOTAL MATERIALS
PROVIDED   1,494

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2017.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	18,057,938
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Name of the person responsible for the library's Information Technology (IT) services	Stephen Hovey IT Administrator
5.7	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(716) 858-6004
5.8	IT contact's email address	hoveys@buffalolib.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE
for all positions funded in the library's budget whether those positions are filled or not. This
report requires conversion of part-time hours to full-time equivalents (FTE). To compute
the FTE of employees in any category, take the total number of hours worked per week for
all budgeted positions in that category and divide that total by the number of hours per
week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	44.71

6.5	Vacant Librarian (certified)	4.54
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	15
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	173.81
6.11	Vacant Other Staff	13.33
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	234.52
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	17.87

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	$39,106
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	$135,000
6.18	FTE - Library Manager (not certified)	N/A
6.19	Salary - Library Manager (not certified)	N/A

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2017. Please click here to read general instructions before completing this section.

7.1	1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives.	Y
7.4	4. Has board-approved written policies for the operation of the library.	Y
7.5	5. Presents annually to appropriate funding agencies a written board-	Y

approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service.

7.6	6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y

8. Maintains a facility to meet community needs, including adequate:

7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y

9. Provides equipment and connections to meet community needs and provide access to other library catalogs and other electronic information, including but not limited to the following:

7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. Fax capability (see instructions)	Y
7.18	10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	8
8.3	Bookmobiles	1
8.4	Other Outlets	2
8.5		12

TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)

PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.

8.6	Minimum Weekly Total Hours - Main Library	62.00
8.7	Minimum Weekly Total Hours - Branch Libraries	320.00
8.8	Minimum Weekly Total Hours - Bookmobiles	15.50
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	397.50
8.10	Annual Total Hours - Main Library	3,152.00
8.11	Annual Total Hours - Branch Libraries	16,094.00
8.12	Annual Total Hours - Bookmobiles	825.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	20,071.00

9. SERVICE OUTLET INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into Collect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking here. Complete this form and email it to bibliostat@btol.com.

1.	Outlet Name	Buffalo & Erie County Public Library System
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 Lafayette Square
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900
8.	Fax Number (enter 10 digits only)	(716) 858-6544
9.	E-mail Address	jakubowskim@buffalolib.org
10.	Outlet URL	http://www.buffalolib.org
11.	County	Erie

12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	3,152
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	1,462
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	County
22.	Who owns the land on which this outlet is built?	County
23.	Indicate the year this outlet was initially constructed	1963
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2017
25.	Square footage of the outlet	403,000
26.	Number of internet computers at this outlet used by general public	143
27.	Number of uses (sessions) of public Internet computers per year	155,349
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Fiber Technologies Networks
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	186,901
34.		Y

	Does the outlet have interactive videoconferencing capability for public use?	
35.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
36.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	East Clinton Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1929 East Clinton Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14206
7.	Phone (enter 10 digits only)	(716) 823-5626
8.	Fax Number (enter 10 digits only)	(716) 823-5626
9.	E-mail Address	ecl@buffalolib.org
10.	Outlet URL	http://www.buffalolib.org/content/library-locations/eastclinton
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,593
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	4
20.	Enter the appropriate outlet code (select one):	LRF

21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1976
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2015
25.	Square footage of the outlet	4,215
26.	Number of internet computers at this outlet used by general public	14
27.	Number of uses (sessions) of public Internet computers per year	7,540
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
31.	Internet Provider	Fiber Technologies Networks
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	7,275
34.	Does the outlet have interactive videoconferencing capability for public use?	Y
35.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
36.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	East Delavan Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1187 East Delevan Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo

6.	Zip Code	14215
7.	Phone (enter 10 digits only)	(716) 896-4433
8.	Fax Number (enter 10 digits only)	(716) 896-4433
9.	E-mail Address	edl@buffalolib.org
10.	Outlet URL	http://www.buffalolib.org/content/library-locations/eastdelavan
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,880
16.	Number of Weeks This Outlet is Open	49
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	71
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1961
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2009
25.	Square footage of the outlet	8,659
26.	Number of internet computers at this outlet used by general public	48
27.	Number of uses (sessions) of public Internet computers per year	28,205
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
30.		9 Greater than or equal to 25 mbps and less than 50 mbps

	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	
31.	Internet Provider	Fiber Technologies Networks
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	15,907
34.	Does the outlet have interactive videoconferencing capability for public use?	Y
35.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
36.	Is every public part of the outlet accessible to a person in a wheelchair?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Frank E. Merriweather, Jr. Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	1324 Jefferson Ave.
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14208
7.	Phone (enter 10 digits only)	(716) 883-4418
8.	Fax Number (enter 10 digits only)	(716) 883-4418
9.	E-mail Address	mrw@buffalolib.org
10.	Outlet URL	http://www.buffalolib.org/content/library-locations/merriweather
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	2,509
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y

18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	512
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	2006
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	N/A
25.	Square footage of the outlet	20,000
26.	Number of internet computers at this outlet used by general public	57
27.	Number of uses (sessions) of public Internet computers per year	41,339
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Fiber Technologies Networks
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	17,773
34.	Does the outlet have interactive videoconferencing capability for public use?	Y
35.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
36.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.		0

	Number of Bookmobiles in the Bookmobile Outlet Record	
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	J. P. Dudley Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	2010 South Park Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14220
7.	Phone (enter 10 digits only)	(716) 823-1854
8.	Fax Number (enter 10 digits only)	(716) 823-1854
9.	E-mail Address	dud@buffalolib.org
10.	Outlet URL	http://www.buffalolib.org/content/library-locations/dudley
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	2,016
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	19
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1962
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2015
25.	Square footage of the outlet	6,090
26.	Number of internet computers at this outlet used by general public	25
27.		16,593

	Number of uses (sessions) of public Internet computers per year	
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
31.	Internet Provider	Fiber Technologies Networks
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	15,130
34.	Does the outlet have interactive videoconferencing capability for public use?	Y
35.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
36.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	James L. Crane Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	633 Elmwood Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14222
7.	Phone (enter 10 digits only)	(716) 883-6651
8.	Fax Number (enter 10 digits only)	(716) 883-6651
9.	E-mail Address	cra@buffalolib.org
10.	Outlet URL	http://www.buffalolib.org/content/library-locations/crane
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.		2,000

	Public Service Hours Per Year for This Outlet	
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	86
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1955
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2016
25.	Square footage of the outlet	7,995
26.	Number of internet computers at this outlet used by general public	28
27.	Number of uses (sessions) of public Internet computers per year	19,311
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
31.	Internet Provider	Fiber Technologies Networks
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	9,401
34.	Does the outlet have interactive videoconferencing capability for public use?	Y
35.	Does the outlet have a building entrance that is physically	Y

	accessible to a person in a wheelchair?	
36.	Is every public part of the outlet accessible to a person in a wheelchair?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Niagara Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	280 Porter Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14201
7.	Phone (enter 10 digits only)	(716) 882-1537
8.	Fax Number (enter 10 digits only)	(716) 882-1537
9.	E-mail Address	nia@buffalolib.org
10.	Outlet URL	http://www.buffalolib.org/content/library-locations/niagara
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	2,416
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	222
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1958

24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2016
25.	Square footage of the outlet	11,279
26.	Number of internet computers at this outlet used by general public	25
27.	Number of uses (sessions) of public Internet computers per year	25,338
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
31.	Internet Provider	Fiber Technologies Networks
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	13,095
34.	Does the outlet have interactive videoconferencing capability for public use?	Y
35.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
36.	Is every public part of the outlet accessible to a person in a wheelchair?	N
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	North Park Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	975 Hertel Avenue
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14216
7.	Phone (enter 10 digits only)	(716) 875-3748
8.	Fax Number (enter 10 digits only)	(716) 875-3748
9.	E-mail Address	npk@buffalolib.org
10.	Outlet URL	

		http://www.buffalolib.org/content/library-locations/northpark
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	1,664
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	33
20.	Enter the appropriate outlet code (select one):	N/A
21.	Who owns this outlet building?	Other (specify using the State note)
22.	Who owns the land on which this outlet is built?	Other (specify using the State note)
23.	Indicate the year this outlet was initially constructed	2009
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2017
25.	Square footage of the outlet	5,662
26.	Number of internet computers at this outlet used by general public	30
27.	Number of uses (sessions) of public Internet computers per year	14,978
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
31.	Internet Provider	Fiber Technologies Networks
32.	WiFi Access	Password required
33.		7,936

	Number of wireless sessions provided by the library wireless service per year	
34.	Does the outlet have interactive videoconferencing capability for public use?	Y
35.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
36.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Riverside Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	820 Tonawanda Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14207
7.	Phone (enter 10 digits only)	(716) 875-0562
8.	Fax Number (enter 10 digits only)	(716) 875-0562
9.	E-mail Address	riv@buffalolib.org
10.	Outlet URL	http://www.buffalolib.org/content/library-locations/riverside
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	2,016
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.		128

	Total number of non-library sponsored programs, meetings and/or events at this outlet	
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	City
22.	Who owns the land on which this outlet is built?	City
23.	Indicate the year this outlet was initially constructed	1986
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	N/A
25.	Square footage of the outlet	7,205
26.	Number of internet computers at this outlet used by general public	17
27.	Number of uses (sessions) of public Internet computers per year	12,429
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.	Maximum download speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
30.	Maximum upload speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
31.	Internet Provider	Fiber Technologies Networks
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	13,763
34.	Does the outlet have interactive videoconferencing capability for public use?	Y
35.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
36.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Bookmobile

2.	Outlet Name Status	00 (for no change)
3.	Street Address	1 Lafayette Square
4.	Outlet Street Address Status	00 (for no change)
5.	City	Buffalo
6.	Zip Code	14203
7.	Phone (enter 10 digits only)	(716) 858-8900
8.	Fax Number (enter 10 digits only)	(716) 858-6211
9.	E-mail Address	bookmobile@buffalolib.org
10.	Outlet URL	http://www.buffalolib.org/content/bookmobile
11.	County	Erie
12.	School District	Buffalo
13.	Library System	Buffalo & Erie County Public Library
14.	Outlet Type Code (select one):	BS
15.	Public Service Hours Per Year for This Outlet	825
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	County
22.	Who owns the land on which this outlet is built?	County
23.	Indicate the year this outlet was initially constructed	2016
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	N/A
25.	Square footage of the outlet	N/A
26.	Number of internet computers at this outlet used by general public	12
27.	Number of uses (sessions) of public Internet computers per year	43
28.	Type of connection on the outlet's public Internet computers	Other (specify using the State note)
29.		5 Greater than or equal to 3 mbps and less than 6 mbps

	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	5 Greater than or equal to 3 mbps and less than 6 mbps
31.	Internet Provider	Verizon Wireless
32.	WiFi Access	Password required
33.	Number of wireless sessions provided by the library wireless service per year	1,964
34.	Does the outlet have interactive videoconferencing capability for public use?	N
35.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
36.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
37.	*LIBID*	0800000000
38.	*FSCSID*	NY0005
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	1
40.	*Outlet Structure Status*	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2017. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2017 to December 31, 2017)   11

NUMBER OF TRUSTEES AND TERMS

10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)?   No

10.3 If yes, what is the range?

10.4 If your library has a range, how many voting positions are stated in the library's current by-laws?

10.5 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)?   15

10.6	Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note.	Yes
10.7	If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)?	5 years

BOARD MEMBER SELECTION

10.8	Enter Board Member Selection Code (select one):	A - board members are appointed by municipality(ies)

List Officers and Board Members as of February 1, 2018. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the Note), or Vacant	Mr.
10.10	First Name	Frank
10.11	Last Name	Housh
10.12	Mailing Address	
10.13	City	
10.14	Zip Code (5 digits only)	
10.15	Phone (enter 10 digits only)	
10.16	E-mail Address	
10.17	Term Begins - Month	January
10.18	Term Begins - Year (yyyy)	2014
10.19	Term Expires - Month	December
10.20	Term Expires - Year (yyyy)	2018
10.21	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	Yes
10.22	The date the Oath of Office was taken (mm/dd/yyyy)	12/23/2013
10.23	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/23/2013
10.24	Is this a brand new trustee?	N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into Collect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Complete this form and email it to bibliostat@btol.com.

1.   Title of Board Member (select one): Mr.
2.   First Name of Board Member   Alan
3.   Last Name of Board Member   Bedenko
4.   Mailing Address
5.   City
6.   Zip Code (5 digits only)
7.   E-mail address
8.   Office Held or Trustee   Vice President
9.   Term Begins - Month   January
10.   Term Begins - Year (year)   2015
11.   Term Expires   December
12.   Term Expires - Year (yyyy)   2019
13.   Is this trustee serving a full term? If
      No, add a Note (for example, this
      trustee was appointed to complete   Yes
      the remainder of a term of a trustee
      who resigned their position).
14.   The date the Oath of Office
      (mm/dd/yyyy) was taken   02/06/2015
15.   The date the Oath of Office was
      filed with town or county clerk   02/06/2015
      (mm/dd/yyyy)
16.   Is this a brand new trustee?   N
1.   Title of Board Member (select one): Mr.
2.   First Name of Board Member   Joel
3.   Last Name of Board Member   Moore
4.   Mailing Address
5.   City
6.   Zip Code (5 digits only)
7.   E-mail address
8.   Office Held or Trustee   Financial Officer
9.   Term Begins - Month   January
10.   Term Begins - Year (year)   2017
11.   Term Expires   December
12.   Term Expires - Year (yyyy)   2021
13.   Is this trustee serving a full term? If
      No, add a Note (for example, this
      trustee was appointed to complete   Yes
      the remainder of a term of a trustee
      who resigned their position).
14.   The date the Oath of Office
      (mm/dd/yyyy) was taken   12/28/2016
15.   The date the Oath of Office was
      filed with town or county clerk   12/28/2016
      (mm/dd/yyyy)
16.   Is this a brand new trustee?   Y

1.   Title of Board Member (select one): Ms.
2.   First Name of Board Member   Kimberly
3.   Last Name of Board Member   Johnson
4.   Mailing Address
5.   City
6.   Zip Code (5 digits only)
7.   E-mail address
8.   Office Held or Trustee   Secretary
9.   Term Begins - Month   December
10.   Term Begins - Year (year)   2017
11.   Term Expires   December
12.   Term Expires - Year (yyyy)   2019
13.   Is this trustee serving a full term? If
      No, add a Note (for example, this
      trustee was appointed to complete   No
      the remainder of a term of a trustee
      who resigned their position).
14.   The date the Oath of Office
      (mm/dd/yyyy) was taken   12/22/2017
15.   The date the Oath of Office was
      filed with town or county clerk   12/22/2017
      (mm/dd/yyyy)
16.   Is this a brand new trustee?   Y
1.   Title of Board Member (select one): Mr.
2.   First Name of Board Member   Michael
3.   Last Name of Board Member   Amodeo
4.   Mailing Address
5.   City
6.   Zip Code (5 digits only)
7.   E-mail address
8.   Office Held or Trustee   Trustee
9.   Term Begins - Month   January
10.   Term Begins - Year (year)   2018
11.   Term Expires   December
12.   Term Expires - Year (yyyy)   2022
13.   Is this trustee serving a full term? If
      No, add a Note (for example, this
      trustee was appointed to complete   Yes
      the remainder of a term of a trustee
      who resigned their position).
14.   The date the Oath of Office
      (mm/dd/yyyy) was taken   01/23/2018
15.   The date the Oath of Office was
      filed with town or county clerk   01/23/2018
      (mm/dd/yyyy)
16.   Is this a brand new trustee?   N

1.   Title of Board Member (select one): Mr.
2.   First Name of Board Member   Sheldon
3.   Last Name of Board Member   Berlow
4.   Mailing Address
5.   City
6.   Zip Code (5 digits only)
7.   E-mail address
8.   Office Held or Trustee   Trustee
9.   Term Begins - Month   January
10. Term Begins - Year (year)   2014
11. Term Expires   December
12. Term Expires - Year (yyyy)   2018
13. Is this trustee serving a full term? If
     No, add a Note (for example, this
     trustee was appointed to complete   Yes
     the remainder of a term of a trustee
     who resigned their position).
14. The date the Oath of Office
     (mm/dd/yyyy) was taken   10/28/2016
15. The date the Oath of Office was
     filed with town or county clerk   10/28/2016
     (mm/dd/yyyy)
16. Is this a brand new trustee?   N
1.   Title of Board Member (select one): Ms.
2.   First Name of Board Member   Kathleen
3.   Last Name of Board Member   Berens Bucki
4.   Mailing Address
5.   City
6.   Zip Code (5 digits only)
7.   E-mail address
8.   Office Held or Trustee   Trustee
9.   Term Begins - Month   January
10. Term Begins - Year (year)   2017
11. Term Expires   December
12. Term Expires - Year (yyyy)   2021
13. Is this trustee serving a full term? If
     No, add a Note (for example, this
     trustee was appointed to complete   Yes
     the remainder of a term of a trustee
     who resigned their position).
14. The date the Oath of Office
     (mm/dd/yyyy) was taken   03/28/2017
15. The date the Oath of Office was
     filed with town or county clerk   03/28/2017
     (mm/dd/yyyy)
16. Is this a brand new trustee?   N

1. Title of Board Member (select one): Ms.
2. First Name of Board Member   Lucy
3. Last Name of Board Member   Candelario
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee   Trustee
9. Term Begins - Month   January
10. Term Begins - Year (year)   2018
11. Term Expires   December
12. Term Expires - Year (yyyy)   2022
13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete   Yes
    the remainder of a term of a trustee who resigned their position).
14. The date the Oath of Office (mm/dd/yyyy) was taken   01/23/2018
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   01/23/2018
16. Is this a brand new trustee?   Y
1. Title of Board Member (select one): Ms.
2. First Name of Board Member   Kathleen
3. Last Name of Board Member   Burd
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee   Trustee
9. Term Begins - Month   January
10. Term Begins - Year (year)   2017
11. Term Expires   December
12. Term Expires - Year (yyyy)   2021
13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete   Yes
    the remainder of a term of a trustee who resigned their position).
14. The date the Oath of Office (mm/dd/yyyy) was taken   03/28/2017
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   03/28/2017
16. Is this a brand new trustee?   N

1. Title of Board Member (select one): Mr.
2. First Name of Board Member   Frank
3. Last Name of Board Member   Gist
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee   Trustee
9. Term Begins - Month   January
10. Term Begins - Year (year)   2016
11. Term Expires   December
12. Term Expires - Year (yyyy)   2020
13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete   Yes the remainder of a term of a trustee who resigned their position).
14. The date the Oath of Office (mm/dd/yyyy) was taken   10/28/2016
15. The date the Oath of Office was filed with town or county clerk   10/28/2016 (mm/dd/yyyy)
16. Is this a brand new trustee?   N
1. Title of Board Member (select one): Mr.
2. First Name of Board Member   Theodore
3. Last Name of Board Member   Johnson
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee   Trustee
9. Term Begins - Month   January
10. Term Begins - Year (year)   2016
11. Term Expires   December
12. Term Expires - Year (yyyy)   2020
13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete   Yes the remainder of a term of a trustee who resigned their position).
14. The date the Oath of Office (mm/dd/yyyy) was taken   03/28/2017
15. The date the Oath of Office was filed with town or county clerk   03/28/2017 (mm/dd/yyyy)
16. Is this a brand new trustee?   N

1.   Title of Board Member (select one): Mrs.
2.   First Name of Board Member   Sharon
3.   Last Name of Board Member   Kelly
4.   Mailing Address
5.   City
6.   Zip Code (5 digits only)
7.   E-mail address
8.   Office Held or Trustee   Trustee
9.   Term Begins - Month   January
10. Term Begins - Year (year)   2016
11. Term Expires   December
12. Term Expires - Year (yyyy)   2020
13. Is this trustee serving a full term? If
     No, add a Note (for example, this
     trustee was appointed to complete Yes
     the remainder of a term of a trustee
     who resigned their position).
14. The date the Oath of Office
     (mm/dd/yyyy) was taken   03/28/2017
15. The date the Oath of Office was
     filed with town or county clerk   03/28/2017
     (mm/dd/yyyy)
16. Is this a brand new trustee?   N
1.   Title of Board Member (select one): Mr.
2.   First Name of Board Member   Wayne
3.   Last Name of Board Member   Wisbaum
4.   Mailing Address
5.   City
6.   Zip Code (5 digits only)
7.   E-mail address
8.   Office Held or Trustee   Trustee
9.   Term Begins - Month   January
10. Term Begins - Year (year)   2010
11. Term Expires   December
12. Term Expires - Year (yyyy)   2014
13. Is this trustee serving a full term? If
     No, add a Note (for example, this
     trustee was appointed to complete Yes
     the remainder of a term of a trustee
     who resigned their position).
14. The date the Oath of Office
     (mm/dd/yyyy) was taken   03/09/2010
15. The date the Oath of Office was
     filed with town or county clerk   03/09/2010
     (mm/dd/yyyy)
16. Is this a brand new trustee?   N

1.   Title of Board Member (select one): Dr.
2.   First Name of Board Member   Rhonda
3.   Last Name of Board Member   Ricks
4.   Mailing Address
5.   City
6.   Zip Code (5 digits only)
7.   E-mail address
8.   Office Held or Trustee   Trustee
9.   Term Begins - Month   January
10.   Term Begins - Year (year)   2014
11.   Term Expires   December
12.   Term Expires - Year (yyyy)   2018
13.   Is this trustee serving a full term? If
      No, add a Note (for example, this
      trustee was appointed to complete Yes
      the remainder of a term of a trustee
      who resigned their position).
14.   The date the Oath of Office
      (mm/dd/yyyy) was taken   01/17/2014
15.   The date the Oath of Office was
      filed with town or county clerk   01/17/2014
      (mm/dd/yyyy)
16.   Is this a brand new trustee?   N
1.   Title of Board Member (select one): Miss
2.   First Name of Board Member   Elaine
3.   Last Name of Board Member   Panty
4.   Mailing Address
5.   City
6.   Zip Code (5 digits only)
7.   E-mail address
8.   Office Held or Trustee   Trustee
9.   Term Begins - Month   January
10.   Term Begins - Year (year)   2013
11.   Term Expires   December
12.   Term Expires - Year (yyyy)   2017
13.   Is this trustee serving a full term? If
      No, add a Note (for example, this
      trustee was appointed to complete Yes
      the remainder of a term of a trustee
      who resigned their position).
14.   The date the Oath of Office
      (mm/dd/yyyy) was taken   05/17/2013
15.   The date the Oath of Office was
      filed with town or county clerk   05/17/2013
      (mm/dd/yyyy)
16.   Is this a brand new trustee?   N

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y
1.	Source of Funds	County
2.	Name of funding County, Municipality or District	Erie County
3.	Amount	$24,900,378
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	N
11.2	**TOTAL LOCAL PUBLIC FUNDS**	$24,900,378

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	$95,225
11.4	Central Library Aid (CLDA and/or CBA)	$357,100
11.5	Additional State Aid received from the System	$211,000
11.6	Federal Aid received from the System	$0
11.7	Other Cash Grants	$0
11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	$663,325

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	$3,025,660

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	$0
11.11	Other Federal Aid	$0
11.12	**TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11)	$0
11.13	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC**	$0

LIBRARY SYSTEMS IN NEW YORK STATE

OTHER RECEIPTS

11.14	Gifts and Endowments	$262,034
11.15	Fund Raising	$158,692
11.16	Income from Investments	$3,269
11.17	Library Charges	$381,127
11.18	Other	$469,810
11.19	**TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	$1,274,932
11.20	**TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	$29,864,295
11.21	**BUDGET LOANS**	$0

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	$0
11.23	From Other Funds	$0
11.24	**TOTAL TRANSFERS** (Add Questions 11.22 and 11.23)	$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2017 (Same as Question 12.40 of previous year if fiscal year has not changed)	$9,863,485
11.26	**GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41)	$39,727,780

12. OPERATING FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	$2,649,584
12.2	Other Staff	$6,350,943
12.3	**Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2)	$9,000,527

12.4	**Employee Benefits Expenditures**	$4,497,061
12.5	**Total Staff Expenditures (Add Questions 12.3 and 12.4)**	$13,497,588

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	$488,637
12.7	Electronic Materials Expenditures	$352,220
12.8	Other Materials Expenditures	$225,776
12.9	**Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)**	$1,066,633

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	$0
12.11	From Other Funds (71OF)	$102,733
12.12	**Total Capital Expenditures** (Add Questions 12.10 and 12.11)	$102,733

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	$98,405
12.14	From Other Funds (72OF)	$0
12.15	**Total Repairs** (Add Questions 12.13 and 12.14)	$98,405
12.16	Other Disbursements for Operation & Maintenance of Buildings	$503,941
12.17	**Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16)	$602,346

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$179,473
12.19	Telecommunications	$18,665
12.20	Binding Expenses	$25,122
12.21	Postage and Freight	$28,331
12.22	Professional & Consultant Fees	$192,935
12.23	Equipment	$194,051
12.24	Other Miscellaneous	$12,016,192
12.25	**Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24)	$12,654,769
12.26	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.27	From Local Public Funds (73PF)	$956,761
12.28	From Other Funds (73OF)	$0
12.29	**Total** (Add Questions 12.27 and 12.28)	$956,761
12.30	Budget Loans (Principal and Interest)	$0
12.31	Short-Term Loans	$0
12.32	**Total Debt Service** (Add Questions 12.29, 12.30 and 12.31)	$956,761
12.33	**TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32)	$28,880,830

TRANSFERS

Transfers to Capital Fund

12.34	From Local Public Funds (76PF)	$0
12.35	From Other Funds (76OF)	$537,374
12.36	**Total Transfers to Capital Fund** (Add Questions 12.34 and 12.35; same as Question 13.8)	$537,374
12.37	**Transfer to Other Funds**	$0
12.38	**TOTAL TRANSFERS** (Add Questions 12.36 and 12.37)	$537,374
12.39	**TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.33 and 12.38)	$29,418,204
12.40	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2017	$10,309,576
12.41	**GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.39 and 12.40; same as Question 11.26)	$39,727,780

ASSURANCE

| 12.42 | The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). | 4/19/2018 |

FISCAL AUDIT

| 12.43 | Last audit performed (mm/dd/yyyy) | 12/31/2016 |
| 12.44 | | 1/1/2016-12/31/2016 |

Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)

12.45 Indicate type of audit (select one):   Private Accounting Firm

CAPITAL FUND

12.46 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.   Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	$0
13.2	All Other Revenues from Local Sources	$0
13.3	**Total Revenues from Local Sources** (Add Questions 13.1 and 13.2)	$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	$0
13.5	Other State Aid	$0
13.6	**Total State Aid** (Add Questions 13.4 and 13.5)	$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	**TOTAL FEDERAL AID**	$0

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.36)	$537,374
13.9	**TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8)	$537,374
13.10	**NON-REVENUE RECEIPTS**	$0
13.11	**TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10)	$537,374
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2017 (Same as Question 14.11 of previous year, if fiscal year has not changed)	$99,448
13.13		$636,822

TOTAL CASH RECEIPTS AND BALANCE(Add Questions 13.11 and 13.12; same as Question 14.12)

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1	Construction	$323,569
14.2	Incidental Construction	$0
Other Disbursements		
14.3	Purchase of Buildings	$0
14.4	Interest	$0
14.5	Collection Expenditures	$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	$0
14.7	**TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6)	$323,569
14.8	**TRANSFER TO OPERATING FUND** (Same as Question 11.22)	$0
14.9	**NON-PROJECT EXPENDITURES**	$0
14.10	**TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9)	$323,569
14.11	**BALANCE IN CAPITAL FUND** - Ending Balance for the Fiscal Year Ending 2017	$313,253
14.12	**TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13)	$636,822

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	43.97
16.2	Total Librarians	57.10
16.3	All Other Paid Staff	163.75
16.4	Total Paid Employees	220.85
16.5	State Government Revenue	$3,688,985
16.6	Federal Government Revenue	$0
16.7	Other Operating Revenue	$1,274,932
16.8	Total Operating Revenue	$29,864,295
16.9	Other Operating Expenditures	$13,257,115
16.10	Total Operating Expenditures	$27,821,336
16.11	Total Capital Expenditures	$426,302
16.12	Print Materials	1,989,036
16.13	Total Registered Borrowers	68,073
16.14	Other Capital Revenue and Receipts	$537,374
16.15	Number of internet computers used by general public	399
16.16	Total Uses (sessions) of Public Internet Computers Per Year	321,125
16.17	Total Wireless Sessions Provided by the Library Wireless Service Per Year	289,145

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	0800000000
17.2	*Interlibrary Relationship Code*	HQ
17.3	*Legal Basis Code*	CO
17.4	*Administrative Structure Code*	MO
17.5	*FSCS Public Library Definition*	Y
17.6	*Geographic Code*	CO1
17.7	*FSCS ID*	NY0005
17.8	*SED CODE*	140600700787
17.9	*INSTITUTION ID*	800000052491

SUGGESTED IMPROVEMENTS

Library Name:	BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
Library System:	Buffalo & Erie County Public Library
Name of Person Completing Form:	Angela Pierpaoli
Phone Number:	(716) 858-7161
I am satisfied that this resource (Collect) is meeting library needs:	Strongly Agree
Applying this resource (Collect) will help improve library services to the public:	Strongly Agree

Please share with us your
suggestions for improving the
Annual Report. When providing
feedback, if applicable please
indicate the question number each
comment/suggestion refers to.
Thank you!

Buffalo and Erie County Public Library
Annual Report For Public And Association Libraries - 2017

1. GENERAL LIBRARY INFORMATION

1.33	School District	**Note:**	In addition to the Buffalo Public School District, B&ECPL provides public library services to residents of all school districts in Erie County.
1.51	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>Note</u>; if no, please go to Part 2, Library Collection.	**Note:**	WiFi - Following the addition of a secure network in 2016, the library was able to eliminate the non-secure network in 2017. Each device accessing the network is now counted once per day. Frank E. Merriweather, Jr. Library added 3 hours per week on 8/4/17, and North Park Branch added 8 hours 11/2/17. East Delavan Branch closed 10/16/17 to 11/4/17 due to construction. After undergoing an expansion project, North Park Branch now has a meeting room and an expanded children's area.

2. LIBRARY COLLECTION

2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	**Note:**	This year, based on state report instructions, musical scores, which we used to count in All Other Print Materials in 2.10 were moved to Cataloged Books Adult Nonfiction in 2.2. These musical scores are bound.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

3.2	Registered resident borrowers	**Note:**	System-wide, in 2017 card holders who had a card which expired on or before 12/31/2014 were removed from the registered resident borrower count.
3.3	Registered non-resident borrowers	**Note:**	System-wide, in 2017 card holders who had a card which expired on or before 12/31/2014 were removed from the registered non-resident borrower count.
3.7	Does the library have a disaster plan?	**Note:**	The Library's disaster plan is currently being updated.
3.28	One-on-One Program Attendance	**Note:**	One-on-one programs include the Book a Technology Trainer and Book a Librarian programs as well as tutoring. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.
3.49	Other (describe using the State note)	**Note:**	Buffalo Hearing and Speech, Patricia Halton, 716-885-8871, phalton@askbhsc.org; Erie Canal Harbor Development Corporation, 716-846-8299; Western New York Book Arts Center, 716-348-1430; Boys and Girls Club of Buffalo, 716-825-1016; Buffalo Museum of Science, Karen Wallace, kwallace@sciencebuff.org; Buffalo Astronomical Assocation, Mike Humphrey, jetpac@iname.com; Whiteworth Ferguson Planetarium at Buffalo State College, Kevin Williams, williakk@buffalostate.edu; Penn Dixie Fossil Park & Nature Preserve, Phil Stokes, phil@penndixie.org; Buffalo Audubon Society, Lauren Makeyenko, ljmak33@gmail.com; NASA@My Library, sponsored by NASA, StarNet and American Library Association.
			Parent Network of WNY, Kristi Moscato, 716-332-4184; Leadership

e.	Other (describe using the State note)	Note:	Buffalo, Lisa Petronio, Tom Tiberi; Catholic Charities WIC, Katie Constantino, Breastfeeding Coordinator, Katie.constantino@ccwny.org; Erie County Department of Health; Durham Baby Care; UB BabyLab; Read to Succeed Buffalo.
d.	Other (see instructions and describe using Note)	Note:	Service Collaborative of WNY, Shannon Gillen, 716-418-8500; Catholic Charities; Jericho Road.
d.	Other (describe using the Note)	Note:	Jericho Road; International Preparatory School; Janice Owen, U.S. Citizenship & Immigration Services, Department of Homeland Security, 306 Delaware Avenue, Buffalo, NY 14202.
3.80	Total one-on-one program attendance	Note:	One-on-one digital literacy programs include the Book a Technology Trainer program. On occasion, a second or third person attends these appointments, but the library still considers them one-on-one programs rather than planned group programs.

4. LIBRARY TRANSACTIONS

No Notes

5. TECHNOLOGY AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

8.6	Minimum Weekly Total Hours - Main Library	Note:	62 Average - 59 Summer and 64 Fall/Winter/Spring

9. SERVICE OUTLET INFORMATION

Repeating Group 3
15.	Public Service Hours Per Year for This Outlet	Note:	Closed 10/16-11/4 - Construction

Repeating Group 3
16.	Number of Weeks This Outlet is Open	Note:	Closed 10/16-11/4 - Construction

Repeating Group 8
21.	Who owns this outlet building?	Note:	City of Buffalo leases the space for North Park Library. The library first occupied the space in 2009.

Repeating Group 8
22.	Who owns the land on which this outlet is built?	Note:	City of Buffalo leases the space for North Park Library. The library first occupied the space in 2009.

Repeating Group 1
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	Note:	Auditorium construction

Repeating Group 8
25.	Square footage of the outlet	Note:	5662 - Expansion to space/lot next door. New meeting room, expanded children's area.

Repeating Group 1

28.	Type of connection on the outlet's public Internet computers	Note:	Ethernet connection.

Repeating Group 2

28.	Type of connection on the outlet's public Internet computers	Note:	Ethernet connections to Central.

Repeating Group 3

28.	Type of connection on the outlet's public Internet computers	Note:	Ethernet connections to Central.

Repeating Group 4

28.	Type of connection on the outlet's public Internet computers	Note:	Ethernet connections to Central

Repeating Group 5

28.	Type of connection on the outlet's public Internet computers	Note:	Ethernet connections to Central.

Repeating Group 6

28.	Type of connection on the outlet's public Internet computers	Note:	Ethernet connections to Central.

Repeating Group 7

28.	Type of connection on the outlet's public Internet computers	Note:	Ethernet connections to Central.

Repeating Group 8

28.	Type of connection on the outlet's public Internet computers	Note:	Ethernet connections to Central.

Repeating Group 9

28.	Type of connection on the outlet's public Internet computers	Note:	Ethernet connections to Central.

Repeating Group 10

28.	Type of connection on the outlet's public Internet computers	Note:	Cellular

Repeating Group 1

33.	Number of wireless sessions provided by the library wireless service per year	Note:	Following the addition of a secure network in 2016, the library was able to eliminate the non-secure network in 2017. Each device accessing the network is now counted once per day.

Repeating Group 2

33.	Number of wireless sessions provided by the library wireless service per year	Note:	Following the addition of a secure network in 2016, the library was able to eliminate the non-secure network in 2017. Each device accessing the network is now counted once per day.

Repeating Group 3

33.	Number of wireless sessions provided by the library wireless service per year	Note:	Following the addition of a secure network in 2016, the library was able to eliminate the non-secure network in 2017. Each device accessing the network is now counted once per day.

Repeating Group 4

33.	Number of wireless sessions provided by the library wireless service per year	Note:	Following the addition of a secure network in 2016, the library was able to eliminate the non-secure network in 2017. Each device accessing the network is now counted once per day.

Repeating Group 5

33.	Number of wireless sessions provided by the library wireless service per year	Note:	Following the addition of a secure network in 2016, the library was able to eliminate the non-secure network in 2017. Each device accessing the network is now counted once per day.

Repeating Group 6

Number of wireless sessions
Following the addition of a secure network in 2016, the library was able

| 33. | provided by the library wireless service per year | **Note:** | to eliminate the non-secure network in 2017. Each device accessing the network is now counted once per day. |

Repeating Group 7

| 33. | Number of wireless sessions provided by the library wireless service per year | **Note:** | Following the addition of a secure network in 2016, the library was able to eliminate the non-secure network in 2017. Each device accessing the network is now counted once per day. |

Repeating Group 8

| 33. | Number of wireless sessions provided by the library wireless service per year | **Note:** | Following the addition of a secure network in 2016, the library was able to eliminate the non-secure network in 2017. Each device accessing the network is now counted once per day. |

Repeating Group 9

| 33. | Number of wireless sessions provided by the library wireless service per year | **Note:** | Following the addition of a secure network in 2016, the library was able to eliminate the non-secure network in 2017. Each device accessing the network is now counted once per day. |

10. OFFICERS AND TRUSTEES

Repeating Group 5

| 10. | Term Begins - Year (year) | **Note:** | Trustee was serving as holdover trustee until reappointed on 10/06/2016. |

Repeating Group 6

| 10. | Term Begins - Year (year) | **Note:** | Trustee served as holdover trustee from January 2017 through reappointment in March 2017. |

Repeating Group 8

| 10. | Term Begins - Year (year) | **Note:** | Trustee served as holdover trustee from January 2017 through March 2017 when reappointed. |

Repeating Group 9

| 10. | Term Begins - Year (year) | **Note:** | Trustee served as holdover trustee from January 2016 through October 2016 when reappointed. |

Repeating Group 10

| 10. | Term Begins - Year (year) | **Note:** | Trustee served as holdover trustee from January 2016 through March 2017 when reappointed. |

Repeating Group 11

| 10. | Term Begins - Year (year) | **Note:** | Trustee served as holdover trustee from January 2016 through March 2017 when reappointed. |

Repeating Group 14

| 10. | Term Begins - Year (year) | **Note:** | Trustee served as holdover trustee from January 2013 through April 2013 when reappointed. |

Repeating Group 12

| 12. | Term Expires - Year (yyyy) | **Note:** | Trustee is still serving as a holdover trustee since his term expired on December 31, 2014. It is up to the County Executive to re-appoint or replace him. Per NY Not for Profit Corporation Law, Sec. 703(c) "Each director (this includes trustees) shall hold office until the expiration of the term for which he is elected or appointed, and until his successor has been elected and qualified." Mr. Wisbaum continues to hold office under this law as his successor has not been appointed yet. |

Repeating Group 14

| 12. | Term Expires - Year (yyyy) | **Note:** | Trustee is currently serving as a holdover trustee since her term expired December 31, 2017. |

Repeating Group 3

Is this trustee serving a full term? If

13.	No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	**Note:**	This trustee was appointed to complete the remainder of a term of a trustee whose term expired & who had been serving as a holdover trustee.

Repeating Group 6

13.	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	**Note:**	Trustee served as holdover trustee from January 2017 through reappointment in March 2017.

Repeating Group 8

13.	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	**Note:**	Trustee served as holdover trustee from January 2017 through March 2017 when reappointed.

Repeating Group 9

13.	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	**Note:**	Trustee served as holdover trustee from January 2016 through October 2016 when reappointed.

Repeating Group 10

13.	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	**Note:**	Trustee served as holdover trustee from January 2016 through March 2017 when reappointed.

Repeating Group 11

13.	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	**Note:**	Trustee served as holdover trustee from January 2016 through March 2017 when reappointed.

Repeating Group 14

13.	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	**Note:**	Trustee served as holdover trustee from January 2013 through April 2013 when reappointed.

Repeating Group 5

14.	The date the Oath of Office (mm/dd/yyyy) was taken	**Note:**	Trustee was serving as holdover trustee until reappointed on 10/06/2016.

Repeating Group 6

14.	The date the Oath of Office (mm/dd/yyyy) was taken	**Note:**	Trustee served as holdover trustee from January 2017 through reappointment in March 2017.

Repeating Group 8

14.	The date the Oath of Office (mm/dd/yyyy) was taken	**Note:**	Trustee served as holdover trustee from January 2017 through March 2017 when reappointed.

Repeating Group 9

14.	The date the Oath of Office (mm/dd/yyyy) was taken	**Note:**	Trustee served as holdover trustee from January 2016 through October 2016 when reappointed.

Repeating Group 10

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | **Note:** | Trustee served as holdover trustee from January 2016 through March 2017 when reappointed. |

Repeating Group 11

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | **Note:** | Trustee served as holdover trustee from January 2016 through March 2017 when reappointed. |

Repeating Group 12

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | **Note:** | Trustee is still serving as a holdover trustee since his term expired on December 31, 2014. |

Repeating Group 14

| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | **Note:** | Trustee served as holdover trustee from January 2013 through April 2013 when reappointed. |

11. OPERATING FUNDS RECEIPTS

No Notes

12. OPERATING FUND DISBURSEMENTS

12.7	Electronic Materials Expenditures	**Note:**	Increase in downloadables
12.11	From Other Funds (71OF)	**Note:**	Purchase of furniture & equipment with "Fund Balance"
12.20	Binding Expenses	**Note:**	The HF Group used in 2017
12.22	Professional & Consultant Fees	**Note:**	Contracts in excess of $10,000: Bond Schoeneck & King (Legal Services) $56,894 Unique Management (Collection Agency) $54,514 ECS Conservation (Restoration of Audubon Birds Collection) $45,550 EC Purchasing (Procurement Services) $28,258
12.23	Equipment	**Note:**	purchase of replacement copiers and other equipment

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. CENTRAL LIBRARIES

No Notes

16. FEDERAL TOTALS

No Notes

17. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes