

# Minutes for the Hulbert Library of the Town of Concord

May 3, 2018

**Present:** President Susan Fischbeck, Vice-President Kara Kane, Secretary Pam Bartkowski, Treasurer Susan Putney, Trustee Carl Eisenhard, Trustee Stephanie Bacon, Trustee Robert Adler, Director Jennifer Morris and Town Representative Phil Drozd.

**Absent:** None

## **Secretary's Report:**

Vice-President Kara Kane moved, Treasurer Susan Putney seconded to accept the Minutes of the April 5th. meeting with the corrections under **Correspondence: #3** change Willson to Wilson and **#4** change Ortell to Ortel. Motion carried.

## **Treasurer's Report:**

Secretary Pam Bartkowski moved, Trustee Carl Eisenhard seconded to accept the March Treasurers' Report as submitted. Motion carried.

## **Approval of Bills:**

Treasurer Susan Putney moved, Secretary Pam Bartkowski seconded to pay the following bills for May. Motion carried.

### **May, 2018**

Simplex Grinnell (security)	\$ 896.00
Village water and sewer	\$ 82.50
BECPL (return to system)	\$3,712.64
Corr Distributors (vacuum repair)	\$ 34.00
Bridgette Heintz (mileage)	\$ 106.82
Imperial Door Controls (2018 contract)	\$ 360.00
Bridgette Heintz (mileage)	\$ 53.41
David Wasik (comic strip program)	\$ 200.00
NY Sales Tax (book sales)	\$ 122.00
Dave Jeffers (Easter Wow program)	\$ 300.00
Village water and sewer	\$ 75.75
BECPL materials	\$ 643.27
<b><u>Total</u></b>	<b><u>\$6,585.39</u></b>

**Library Improvements:** None

**Town Board Report:** Town Representative Phil Drozd reported that:

1. The Village will replace all the lights with LEDs. Dynamic Electric Solutions will not carry out this service for the Town.
2. The Town Board appointed Stephanie Bacon and Robert Adler as Library Trustees.

**Correspondence:**

A letter was received from Legislator John Mills stating that since Sahlen's could no longer provide support for Mr. Mills' hot dog roasts that all these events have been cancelled. Instead of the hot dog roast Mr. Mills will be making a personal donation to our library of \$500.

**Director's Report:**

Director Jennifer Morris informed the Board that:

1. Summer hours will be in effect June 2nd through September 7th.
2. Simplex inspected the fire alarm and detection system. There were no deficiencies detected.
3. Page Emily Wagner tenured her notice to leave on April 16th. Her last day was April 27th. The job was posted online and in the library. Interviews were conducted and a part time page has been hired to begin Monday, May 14th.
4. The library will participating in the Springville Arts Center's "Art Crawl" May 5th. with a table of library information, surveys and giveaways.
5. She is requesting \$1,300 for Summer Programs from private funds. Six presenters have already been confirmed.
6. Other programming for Adults, Teens and Children were updated and summarized. The Book Club and a Movie will be ongoing and is well attended. There are plans to bring back the Lego Club. Preschool Storytime and Open Play for all ages will begin in June.

**Old Business:**

1. Trustee Carl Eisenhard moved, Vice President Kara Kane seconded to have the Treasurer roll over the one CD which has matured to the new rate of 2.25% per year. Motion carried.

**New Business:**

1. Vice President Kara Kane moved, Trustee Carl Eisenhard seconded that \$1,300 be taken from Private Funds to fund the Summer 2018 programming. Motion carried.
2. Trustee Carl Eisenhard moved, Secretary Pam Bartkowski seconded to use the John Mills donation of \$500 to purchase the food for the Hot Dog Roast. Motion carried.

Town Representative Phil Drozd said he would discuss the hot dog roast with the Town Board to see if they would be willing to get the grills and cook. He also mentioned talking with John Mills to invite him to the hot dog roast.

3. Vice President Kara Kane presented the Green Springville application to Springville-Griffith Community Education Foundation 2018 Grant to create a tool library. The Hulbert library would be responsible for cataloguing, housing, and distributing the small tools. There were many questions: Where would we store the tools? How much time would be taken by current staff to catalogue, then check out and check in the tools? Although no formal action was taken, we agreed that more information is required and that the library should have been consulted before this grant was submitted to work out all the logistics.

**Next Meeting:** The next regular meeting of the Board of Trustees for the Hulbert Library will be:

**June 7, 2018; 9:00 A.M**

**Adjournment:** Trustee Carl Eisenhard moved, Treasurer Susan Putney seconded to adjourn at 10:10 am. Motion carried.

Respectfully Submitted  
Pam Bartkowski, Secretary