

AURORA TOWN PUBLIC LIBRARY
BOARD OF TRUSTEES
June 23, 2015, 3:30pm

Present: George Oliver, Alice Askew, Al Fontanese, Deborah Carr-Hoagland, Carol Griffis
Excused: Director Rob Alessi

1. Comments from the audience: none
2. Minutes of the meeting, May 26, 2015 approved as corrected. (AF, AA) (Paragraph 5B 'Discard Book sale *will start* on Thursday')
3. Treasurer's report & Monthly Financial Statement, May 2015, was approved. (GO, AF)
4. Director's Report, May 2015 was approved as submitted. (CG, AA) e-book circulation is not reported therefore published statistics do not reflect the complete picture of library usage.
5. Reports of Interest
 - A. A motion (GO, AA) to accept the updated *Internet Safety & Acceptable Use Policy* was approved.
 - B. On June 15 Rob met with Town Supervisor Jim Bach and *Friends* book sale chair Rhoda Zucker. The Town requests that books in the storage facility be moved closer to the loading dock which makes for easier access for all involved. Rob asked for update on building condition issues, i.e. driveway, bathroom floors, windows. Main St. apron has been fixed again. Parking lot lines will be painted.
 - C. Deadline for the NYS Library Construction Grant has been moved up. We are not making any application at this time but it is to be noted that any future project will have to be forwarded to historic preservation board because the building is now more than 50 years old. Also construction bids are required before asking for an application for a Grant.
 - D. Discards Book Sale, May 28 – June 12 was a huge success, resulting in \$1,866 and only 14 boxes of unsold materials.
 - E. *Friends* Book Sale, June 25-27 is ready to go. Many volunteers have devoted many hours to getting thousands of books on display at the Presbyterian Church. They recently donated \$3,000 toward the purchase of new furnishings.
6. Personnel – no report
7. Old Business
 - A. Deb looked into the ownership of the side & back property. Village records are confused and county records aren't any better. Deb will inquire of realtors on how ownership might be determined.
 - B. Fireplace - Al visited with a Roycroft tile artisan to see possible designs for a new surround. We'd like to keep the cost below \$5000 for renovations. We have an estimate for gas insert, ceramic logs, and glass doors. But it does not include redesign of the fireplace facing (blue tiles). The project might have to be done in two stages. We do feel that for public safety a fender will be needed. Before we can move forward, the project will have to be approved by the Town.
 - C. A motion was made (AF, AA) and carried to have Warning Electrical Services install 2 gang wiremold boxes near the fireplace seating area.
8. New Business
 - A. A motion (GO, AA) to accept the 2015 B&ECPL Contract and authorize Deb to sign it, passed
 - B. A motion to adopt (GO, CG) the revised *Rules of Conduct Policy* passed.
 - C. *Investment Policy* as recommended by CEN will be adapted by George in consultation with Rob. He also may consult w/M&T Bank which holds our local funds.
 - D. Copies of the *Conflict of Interest Disclosure Statements* were signed and submitted by each Trustee.

Adjourned at 4:30pm
Carol Griffis, secretary