

**Newstead Public Library
Board of Trustees
April 10, 2013**

Board Members Present: Sue Brown, Cheryl Esposito, Sarah Rooney, Sue Sweitzer

Board Members Not Present: Kathy Chubb

At Large: Library Director Kristine Sutton, Newstead Councilman Donald York

Call to Order: 7:35 pm

Library Activities & Community Events

Monthly Clubs: Reminisce Program, Adult Book Club, Lego Club, Peace, Love & Yarn

Headstart class visits-5 from mid March through April; 4/3- ECC College Information

Night held in library; Director Sutton visited the GARP (Grandparents As Readers Program) at Wright Center-read to kids and provided reading incentive prizes

Upcoming: Gravitational Bull Juggling 4/17/13 @ 6:30

EEEEK the Frog 4/24/13 26:30

Library Business

- Special Library District-reviewed meeting with Town Board; discussed upcoming community groups to contact, including attending the 5/13 Akron PTA meeting.
- RFID (Radio Frequency Identification) is almost done and equipment is ordered-pads for circulation, 2 self checkouts, gates/security; only 6-7 libraries in the B&ECPL that do not have this system in place yet; Clarence reports no problems so far ,with 70%-80% of patrons using self check out.
- Director Sutton attended monthly managers meeting at Central Library.
- Director Sutton attended the March meeting of Newstead Agency Focus Group-community group that grew out of the Mobil Safety Net report (copy available at the library); group is currently focusing on needs of seniors and youth; library is being considered as a satellite location for social services.
- ACT Workshop highlights discussed: officers elected, budget review, SLD legislation is being drafted, Libby Post to provide SLD success stories from other libraries, emphasized the need to meet with community leaders.
- Reviewed Handouts:
 - March 2013 Statistics- circulation and computer use down but WiFi use increased
 - Financial Reports: *History of Erie County Funding for Library, Budget Comparisons: State, City and County-1997-2013, County Support B&ECPL Operating and Library Materials 200-2013*
 - Library District Initiative- *Elected Officials De-Briefing Form; Stable and predictable Funding for Erie County, for the Newstead Public Library-* packet of information to share with officials and community leaders is available at the library
 - Library Evaluation-Facility Service Impact Criteria Summary*-Director will complete and check with Ken Stone to see if/when it needs to be submitted

- State report is done, balanced and available to review. Sue Sweitzer made motion to accept report- all in favor.
- Newstead Board of Trustees-Sue Brown stepping down as President. Motion made by Sue Brown to appoint Sue Sweitzer to position of President-all in favor. Motion made by Sue Sweitzer to appoint Sue Brown as Treasurer-all in favor.
- Friends of Library Meeting- Monday 4/15 @ 7:00
- Library Trustees Association Conference 5/3-5/4 Millennium Hotel, Buffalo N.Y.

Meeting Adjourned 8:45 pm