

Orchard Park Public Library
Board of Trustees Meeting
July 15, 2014

Present:

Peggy Errington, Library Director
Dorothy Holmes, Treasurer
Phyllis Banas, President of the Friends of the Library
Peggy Snajczuk, Trustee, ACT Liaison
Doug McFarland, Vice President
Jack Hinnners, Secretary

Excused:

Patrick Keem, Supervisor Town of Orchard Park
Marianne Hoover, President
Lisa Kreuger, School Liaison

Opening: Vice President Doug McFarland opened the meeting at 8:04AM.

Reports:

Minutes: The report of the Friends of the Library in the 5/20 minutes is amended to read “the Tuesday series will be ending on May 27th with Mr. Fran Hogencamp as the guest speaker”. The Trustee bylaws are amended to read forward our bylaws to law firm of Jaeckle etc. It did not include a conflict of interest policy.

On a motion by Dorothy Holmes and a second by Peggy Snajczuk the minutes of the 5/20/14 meeting were approved as amended.

Treasurer’s Report: Dorothy Holmes reported that all is good. We have received some nice donations in the past two months.

On a motion by Peggy Snajczuk and a second by Doug McFarland the Treasurer’s Report was accepted.

Contracting Library Financial Report: Peggy Errington indicated that there was nothing new to report.

On a motion from Dorothy Holmes and a second by Peggy Snajczuk the financial report was accepted.

Librarian’s Report: Peggy Errington reported that circulation is down but that most all districts are down significantly more. Peggy suggested that we may be benefiting from Hamburg’s renovations. Does our quality programming contribute asked Dorothy Holmes? Very definitively responded Peggy.

On a motion by Dorothy Holmes and a second by Peggy Snajczuk the Librarian’s report was accepted.

Building & Grounds Report: The Town of Orchard Park together with Turf Tenders has completed the landscaping maintenance. On a motion from Dorothy Holmes and a second by Doug McFarland the report was accepted.

ACT Meeting (Association of Contract Library Trustees): Peggy Snajczuk informed us that the organization has adjourned for the summer.

Friends of the Library: The next book sale will be held from 9/5 thru 9/7 Phyllis Banas reported. She indicated that the Board is welcome to contribute to the Friends News Letter at any time. The Friends are looking for historical information about the Friends and the history of the library. It was suggested that she contact Nan Ackerman and review articles in the Suburban press.

Old Business:

Community Foundation Update: Jack Hinnners indicated that we have finally received the \$1,500 that we requested at the May meeting. It was suggested that we should ask the Foundation to send someone to one of our next meetings so that they can explain their operations and investment policies. Jack will contact the Foundation.

New Business:

ByLaws Amendment – Conflict of interest. Peggy Snajczuk reported that we have received the updated copy of our Conflict of Interest Policy. After much discussion it was resolved to adopt the Conflict of Interest Policy retroactive to 7/1/2014 not precluding future bylaw amendments. The recommended changes from Jaeckle, Fleischman & Mugel are attached. All voted in favor of the resolution.

Retirement: Jude Jacobs Assistant Librarian told us of his difficult decision to submit his intention to retire in November. He has been very happy with the Library and Staff but finds he has too many other demands for his time.

2014 B&ECPL System Contract: The standard contract ~~with~~ incorporating the new conflict of interest policy has been received. Marianne Hoover is authorized to sign. On a motion from Doug McFarland and a second from Dorothy Holmes it agreed to accept the contract.

Fund Raiser: We were informed that the annual John Mills Hot Dog roast will be held on 8/15 from 11:00 AM until 3:00 PM.

Adjournment: A motion to adjourn was made by Dorothy Holmes and a second by Doug McFarland. All were in favor at 9:15 AM.

Next Meeting: Tuesday Sept. 16, 2014 at 8:00 AM in the Library Meeting Room

Respectfully submitted;

Jack Hinnars