

## West Seneca Library Board

Minutes for January 31, 2018

In attendance: Kelly Clifford, Jennifer Dobe, William Josefiak, Cynthia Johnson, Patricia Wass

Absent:

Guests: Kathleen Goodrich

Approval of minutes for November 15, 2017: motion by Johnson, seconded by Dobe. Approval of minutes for December 16, 2018: motion by Dobe, seconded by Wass. Motion carried unanimously.

### Library Director's Report – Kathleen Goodrich

1. Will attend NYLA Advocacy Day in Albany, Wednesday, February 28, 2018 to meet with State representatives, express need for increased funding and thank representatives for all they have done in the past and their support
2. Discussed tax form availability. Will offer 1 free form, any further copies will be 10 cents per page
3. Approved closing library for 2018 B&ECPL Staff Development Day on Wednesday, May 9, 2018 from 8:30-4:30, so staff can attend
4. Attended Envision WS 2.0 presentation. Brian Kulpa thanked Kathy for support and initiation of the Maker Space within the new library
5. Donations received, Pisanczyn family \$50.00, Karen Eschberger \$100.00, Merchants Insurance Group "Casual for a cause" \$255.00, Susan C. Kopperman \$200.00, Jason Klein \$500.00. Sent thank you notes
6. Northwest Savings Bank awarded the West Seneca Public Library a \$5,000.00 grant for Maker Space equipment. Presentation on January 31, 2018 in library
7. Emily Moser and Pat Wass collect jugs from West Seneca schools and Friends of the WSE Public Library that were part of the fundraising campaign for the library. Suggested attending WS School Board meeting to express our thanks, especially to the librarians for their support
8. Rotary grant of approximately \$2000.00 is currently being utilized and Emily is ordering environmental books
9. Discussed cost feasibility of opening library on Sundays, September to May. Kathy will contact Ken Stone. Will look into a public survey to determine interest and will discuss at next meeting

### Treasurer's Report – Jennifer Dobe

1. Spending is in line and on target for the year
2. Closed one CD, moved money to construction fund
3. Resolution 2018-1 presented to authorize the Director, Kathleen J. Goodrich, to pay the Town of West Seneca the amount of \$439,018.00 for Phase I completion. motion by Josefiak, Seconded by Dobe, motion carried unanimously Copy of resolution on file at library

### Friends of the Library – Patricia Wass

1. Next meeting February 20, 2018 @6:30

2. Friends continue rolling pennies donated by West Seneca school children and their families
3. John Koerner will be launching his new book in May at our new library
4. Library Bee Column is now being written by Pat Wass, a series of weekly informational articles

#### President's Report – Bill Josefiak

1. ACT meeting held January 10, 2018 @ North Tonawanda discussing bargaining units, wages, benefits, evaluations, business aspect of libraries
2. Discussed closed Facebook Trustee page to afford opportunities for trustees to communicate. Discussed pros and cons. Bill meeting with downtown and will discuss further
3. Ken Stone attended December 6, 2017 meeting, was very informative, helpful
4. Shared hard copies of draft for West Seneca Public Library Meeting Room Policy. Trustees will discuss at next meeting

#### Old Business:

1. None at this time

#### New Business:

1. Next meeting each trustee will bring draft policy assigned to discuss
5. Future meeting date: February 21, 2018 @ 5:00 p.m.

Adjourned at 5:45 p. m., Motion by Josefiak , seconded by Wass